

Vacancy for Growth Hub Board member

The Opportunity

We have vacancies for two new members of the Growth Hub Board to represent the interests of customers and to ensure that customer-needs are firmly embedded in SEMLEP plans and developments for their growth hubs and are looking for people with the following experience and qualities:

Essential

- Current experience of running and growing a successful business or social enterprise
- Enthusiastic, positive and flexible attitude
- Able to commit sufficient time and give leadership to help deliver SEMLEP'S objectives
- Knowledge of the SEMLEP area

Desirable

- Experience of one or more of SEMLEP's showcase sectors
- Understanding of corporate governance
- A demonstrable interest in taking forward SEMLEP's business support plans.

Commitment

You will be expected to participate in three or four Project Board meetings each year, (each lasting two to three hours, with a similar time required to read papers), to attend other SEMLEP events whenever possible and to engage with the business community as an advocate for SEMLEP. Board members are encouraged to abide by the Nolan Principles of Public Life, as set out below.

Project Board members are not remunerated, however reasonable travel expenses will be reimbursed.

Start date

The date of the next Board meeting is 27th July 2017.

About the Growth Hubs

SEMLEP currently has two growth hubs, the first is Velocity which was established by SEMLEP in January 2014 as part of the Wave 2 Growth Hubs programme funded by government to promote economic prosperity and provide coordinated access for local businesses to national and local business support services.

The main elements of its service are a website www.Velocitygrowthhub.com, seven business advisers six employed by SEMLEP, the other sub-contracted out. There are revenue and capital grants to support business development projects and a programme of business workshops. The growth hub itself has four full-time staff, based at SEMLEP's office at Cranfield Innovation Centre.

Northamptonshire Growth Hub has come under SEMLEP governance more recently following a merger with another LEP last year. It is operated by the University of Northampton and Northamptonshire County Council. They have a number of programmes aimed at small businesses including Ready 2 Grow and Innovate Northampton www.northamptonshiregrowthhub.co.uk.

Two meetings take place to oversee the growth hubs. The first is the Velocity ERDF Project Board and the second is the Growth Hub Board. The role of which is:

- to scrutinise performance management of agreed activities
- to provide stewardship of business support funds, programmes and projects
- to offer skills and expertise to SEMLEP staff and delivery partners
- to stretch thinking and to challenge ways of working

The current members of the Project Board are:

Representing	Role	Name
SEMLEP Board	Chair	Cheryl Smart Bedfordshire Chamber of Commerce
SEMLEP Board	Deputy Chair	Ian Stuart Global Radio
SEMLEP	SEMLEP CEO	Stephen Catchpole
Business Engagement Group	FSB Representative	Caron Kendall
User from the business community	Business User	Karen Holland Xcam
User from the business community	Business User	Vacancy

User from the business community	Business User	Vacancy
LEP Assurance	Accountable Body	Georgina Barker Luton Borough Council
Northamptonshire Growth Hub	University of Northamptonshire	Prof. Simon Denny
Northamptonshire Growth Hub	Northamptonshire County Council	Ian Achurch

About SEMLEP

South East Midlands Local Enterprise Partnership (SEMLEP) was set up in May 2011 as one of 39 Local Enterprise Partnerships (LEPs) in England. Established by the Coalition Government, LEPs play a central role in determining local economic priorities and undertaking activities that drive economic growth and the creation of local jobs.

SEMLEP is an economic development partnership, which covers parts of Bucks, Beds, Northants and Oxfordshire. It focuses on growth led by local businesses and social enterprises along with encouraging those from outside the area both nationally and internationally to come and invest locally.

SEMLEP focuses on growing the four showcase sectors of Manufacturing and Advanced Technology, High Performance Technology, Logistics and the Creative and Cultural Industries.

It aspires to be one of the most innovative, successful and high performing Local Enterprise Partnerships in England. You can access a range of useful documents including SEMLEP's strategy, *Getting down to Business* by visiting our website www.semlep.com

Next Steps

If you are interested in applying for this position please email your CV and a covering letter to douglas@velocitygrowthhub.com. If you would like to have an informal chat about the post please contact the Head of Business Services, Gayle Parker on 01234 436100.

Time scale

Date advertised	1 st June 2017
CV submission deadline	23 rd June 2017
Interviews	28 th June 2017
Start date	27 th July 2017

THE SEVEN PRINCIPLES OF PUBLIC LIFE

SELFLESSNESS

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

INTEGRITY

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

OBJECTIVITY

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

ACCOUNTABILITY

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

OPENNESS

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

HONESTY

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

LEADERSHIP

Holders of public office should promote and support these principles by leadership and example.

These principles apply to all aspects of public life. The Committee has set them out here for the benefit of all who serve the public in any way.