

Gatsby Benchmark 6 – Experiences of workplaces

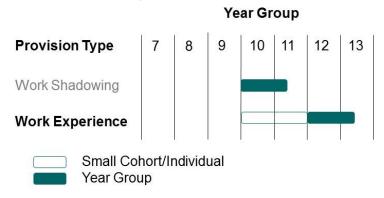
Desired Outcomes

- Every student should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities and expand their networks.
- By the age of 16, every student should have had at least one experience of a workplace, additional to any part-time jobs they may have.
- By the age of 18, every student should have had one further such experience, additional to any part-time jobs they may have.

In Practice

- Experiences of workplaces are part of the school CEIAG plan.
- Post 16 experiences should be closely related to areas of interest for the young person.
- Students are active participants in the process of choosing workplace experiences that will fulfil their needs and interests.
- The school monitors the quality of placements offered to students from deprived backgrounds to ensure that they are not unfairly disadvantaged.
- Students are prepared well for the experiences including framing learning so that students know what they can get from the experience.
- Students are supported during the workplace experience.
- After the experience, students undertake structured reflection to reinforce what they have learned.
- Employers provide feedback to the school.
- Consider alternative models of work experience to provide flexibility for employers, e.g. single days over a number of weeks as opposed to a full week and/or at different times of the year.
- Young people should be kept safe; however, assessment of the risk should be kept in proportion. See the Health and Safety Executive website for guidance http://www.hse.gov.uk/youngpeople/workexperience/organiser.htm

Example of provision within delivery plan





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SEMLEP suggests – Experiences of workplaces

In House or Sub Contract?

Balance of time and money so consider

- Pre 16 (year 10/11)
 - Work experience, small cohorts for those that would benefit most, use a provider for placements and risk assessment
 - Work shadowing, year groups, take your child to work or volunteering
- Post 16 bring in house or use a provider to make the placements without unnecessary, costly risk assessments

Process

- Involve students in the process of choosing workplace experiences
- Ensure employer has a plan/timetable for the work experience
- Satisfy yourself that the employer's instruction, training and supervisory arrangements will be in place
- Students undertake structured reflection to reinforce what they have learned.
- Thank the employer.

Health and Safety

- · Keep a sense of proportion
- Follow the guidance from the Health and Safety Executive

Employer Engagement

- Enterprise Adviser
- Enterprise Coordinator & SEMLEP networks
- School/College Alumni
- · Chamber of Commerce
- Local Authorities
- · Parents and guardians
- Governors
- · Social media
- · School/College website
- · Direct appeal to local businesses
- To inspire, raise aspirations, inform, challenge stereotypical thinking, promote diversity and opportunity

Feedback & Review

Resources

Work experience and shadowing tools and resources		
Careers and Enterprise Company 'What Works?'	'Work experience, job shadowing and workplace visits', to find out more about the effectiveness of these activities, and for examples of best practice	
Barclays LifeSkills	A guide to organising and managing work experience as well as other resources for students and staff	
Success at School	Resources for work experience guidance including information for parents	
Barclays LifeSkills Work Experience Log	A good example of a work experience diary and logbook	
Work experience places		
Workfinder	Work experience opportunities with companies in the area, through apps and a website	
Form the Future	Support work experience placements and finding opportunities	
Industrial Cadets	Run accredited experiences for young people	



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Take your child to work		
Some examples and resources used by other schools to facilitate 'take your child to work'		
Carshalton High School for Girls	Useful webpage, letters to parents, forms and booklet that could be adapted for local use.	
Canon Slade School	A letter and form for parents used by a school in Bolton.	
Perth Academy	School in Scotland with an excellent range of resources.	
Local Work Experience Providers		
4YP	Based in Central Bedfordshire	
Develop EBP	Offer work experience and extended work experience across a large part of the South East Midlands	
<u>LEBC</u>	The Leicestershire Education Business Company can offer work experience in Northamptonshire	
Proactive Education	Can offer work experience opportunities in Northamptonshire and Milton Keynes	

How can an Enterprise Adviser Network Help?

Your Enterprise Coordinator from SEMLEP will help and support you in ideas for addressing Benchmark 6 including employer engagement.

The Enterprise Adviser can assist and add value through:

- Helping with the planning of the employer engagement element of provision delivery
- Driving employer engagement to the school/college using their own contacts both within their work and networks

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