

PR2103 Community Grants Programme

Evaluation

Q&A

Q: Please can I ask if there is a maximum value of this contract?

A: Up to £10k

Q: Is there a contract start and end date?

A: Contract start date: 20th February 2023 (but can be flexible)

Contract end date: 31st May 2023

Q: Can I please ask if you would consider providers who are not VAT registered?

A: Yes

Q: The tender refers to 'existing reports at programme and project level' that should be used to complete this evaluation. Would it be possible to have sight of what these reports currently include, so we can allocate additional data collection time accordingly?

A: Reports at a programme level include monthly and quarterly contract reports, consolidating all project data, to the ESFA and monthly and quarterly reports to SEMLEP government structures. Project level reports will include monthly progress reports and reporting of outputs and financial claims as well as case studies. A proportionate approach to data collection can be discussed and agreed at an inception meeting.

Q: As part of the above, we're mainly looking to find out if the output data from grantees required for the table in section 4 of the 'ESF End of Contract Report Template' has already been collected, or if this ought to form part of this brief?

A: This data is already being collected and reported.

Q: The 'ESF End of Contract Report Template' refers to 'original targets' and 'deliverables' of the project. Is there a record of these in a central evaluation framework and/or theory of change, or is this yet to be consolidated? If the former, can this be shared in order to ascertain the number of aims/outcomes which need to be evidenced.

A: Numbers below:

Deliverables	SEMLEP Funding Agreement with ESFA
Number of project participants (ST01)	1313

Estimate no. of project participants that will progress to paid employment (PG01)	223
Estimate no. of project participants that will progress to education (PG03)	183
Grants	£1,683,512